

**RSA New Claim Notification Form**

Date of Notification	
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**Details about the Policy holder**

Policy Number	
Policy Holder Full Name	
Full address including post code	
Preferred Contact Number	
Preferred Email address	

**Underwriting Questions**

Is your home used for any trade, professional or business purposes other than clerical work undertaken by you or your family?	Y/N
Does anyone else live at your property apart from you and your family?	Y/N
Is your home ever left unoccupied for a total of 30 days in one year?	Y/N
Have you or any member of your family who live with you ever received any criminal conviction except for driving?	Y/N
Have you made any household claims in the last 3 years?	Y/N
Have you ever had household insurance cancelled, declined, or declared void?	Y/N
Has your home or the land outside flooded in the last 5 years	Y/N
Has your home ever had any sign of or sustained any damage caused by subsidence, landslip, or heave?	Y/N

**Details about the incident**

Date and Time of Incident	
What caused the damage? (Storm, Fire, Flood, Escape of Water, Theft, AD etc...)	
Crime Reference Number	
Details about the incident	

**Damages to your building**

How many rooms are affected?	
Which rooms have been affected?	
Damage to ceiling and walls?	Y/N
Damage to floor?	Y/N
Are your damaged ceilings textured	Y/N

**Damages to your contents**

How many contents have been affected			
Make of Product	Model number	How long have you owned the product?	How did the product cost?

**Evidence to support your claim**

Please attach evidence listed below to help us progress your claim:

Photographs of the damage	Y/N
Proof or Purchase	Y/N